

# MEMORANDUM

## Town Clerk's Office

TO: Tom Willi, Town Administrator

FROM: Janet Gale, Office Assistant

THROUGH: Barbara McDaniel, CMC, Assistant Town Clerk

THROUGH: Russell Muniz, Town Clerk

DATE: March 26, 2001

SUBJECT: Community Redevelopment Agency Term Expiration

Ordinance 88-23 established the Community Redevelopment Agency and provided a four year term for Committee members. The terms are staggered with one set to expire at the end of April 2001. Each Councilmember has one exclusive appointment and there is one open appointment for Councilmember Starkey.

Neal Kalis has expressed his desire to continue serving the Town in this capacity. Our records indicate that in the four year term of 71 Agency meetings, Mr. Kalis has been absent six times and has abstained from voting on six occasions.

Please be reminded that pursuant to FSS 112.3145(7), appointing officials (Council) shall notify each newly appointed official (which is defined to include appointees to a board) of his/her duty to comply with disclosure requirements prior to the date of the appointment.

Section 760.80 of the Florida Statutes requires that statutorily created decision making or regulatory boards select, from among the best-qualified persons, those persons whose appointment would ensure that the membership of the board accurately reflects the proportion of each group of the area's minority population represented by the board. Section 760.80 also requires that the board's membership be determined by the most recent federal decennial census which is as follows:

1990 Census Minority Groups Percentage

African American 3.7%  
Hispanic American 10%  
Asian American 1.7%  
Native American .2%  
American Women 51%

When appointing members to this board, the appointing authority should give weight to the above minority groups.

I would appreciate it if this appointment could be placed on the April 4th Council agenda.

\_\_\_\_Approved\_\_\_\_Denied\_\_\_\_Hold for Discussion

Comments:

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Date

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Initials/reviewed by

c: Town Council  
Monroe Kiar